



106 Washington Avenue, Oshkosh, Wisconsin 54901-4985

MEMORANDUM

DATE: May 20, 2016
TO: Oshkosh Public Library Board of Trustees, Oshkosh Public Library Staff
FROM: Jeff Gilderson-Duwe
SUBJECT: Proposed Change to Library Table of Organization, June 2016

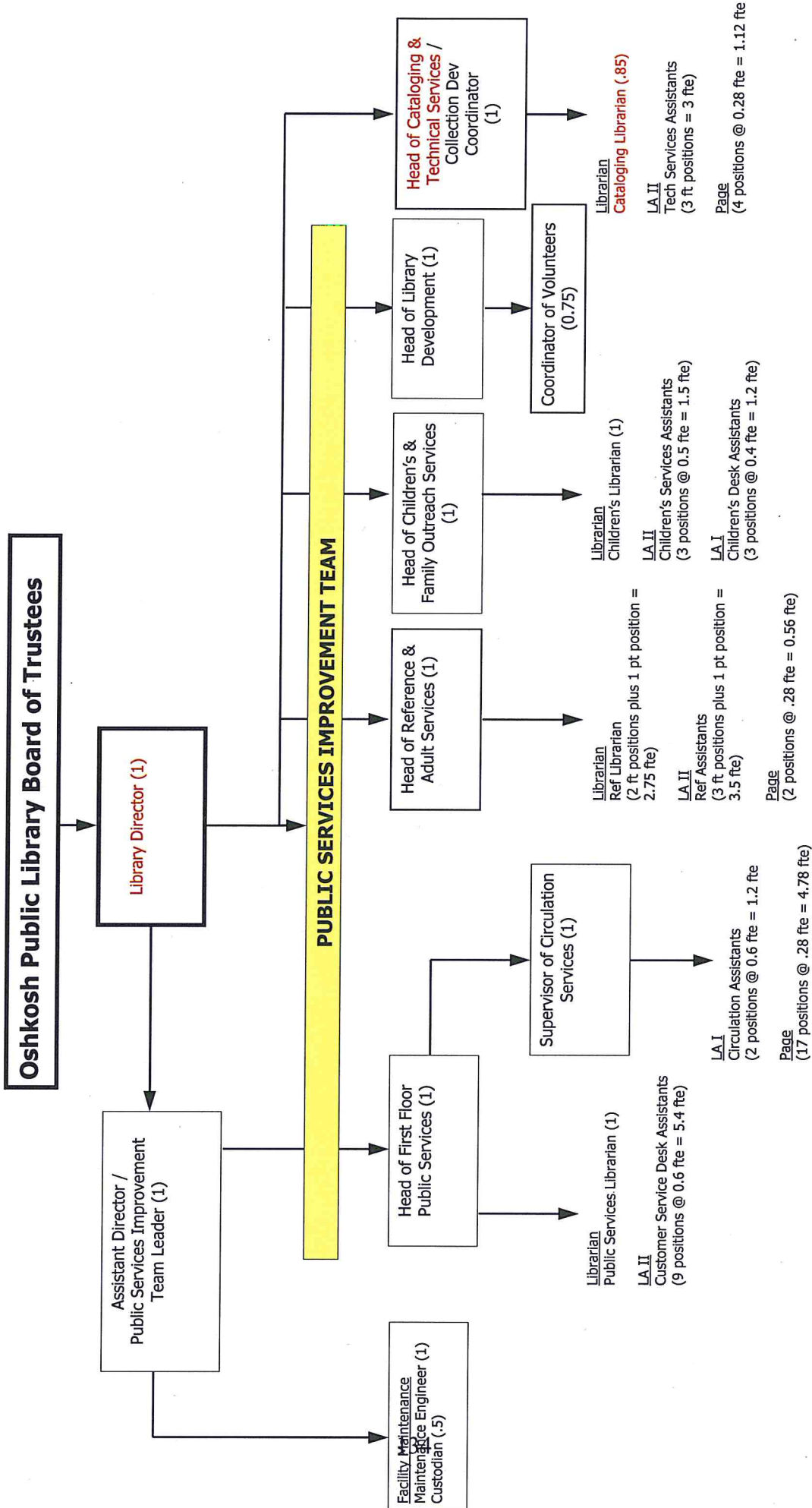
Since the approval of the library's new strategic plan in December, I have been holding a dialog with the members of the management team about current and future staffing needs. More than one manager has expressed a need for a staff person to be more fully engaged with teens, and for that person to be stationed primarily on the first floor, where the Teen area is located.

The library table of organization currently has a vacant full-time Materials Selection Librarian position in the Technical Services Department that I judge may be deployed to another function. The Head of Technical Services, who is also the Collection Development Coordinator for the library, has taken over the selection of most new library materials with the support of several front-line subject specialists. I believe that this arrangement is working out well. A number of tasks involved with selection efficiently dovetail with the acquisitions functions that have long been under the purview of the Technical Services Head.

In brief, my proposal is as follows: Transfer the vacant Librarian position to the First Floor Public Services Department. The position, to be titled "Public Services Librarian," will take over responsibility for liaison to teen users, work at public service points on the first floor, and work on other projects that will support the strategic vision and plan goals. I propose to make this change effective June 1, 2016.

Oshkosh Public Library

May 26, 2016



Winnefox/WALS
Shares Cost of
Staffing with OPL
 Total FTE = 38.1