

Wisconsin Department of Public Instruction PUBLIC LIBRARY ANNUAL REPORT PI-2401 (Rev. 01-14)

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters.

S. 43.05(4) & 43.58(6)

FOR THE YEAR 2013

	I. GENERAL	INFORMATION			
1. Name of Library		2. Public Library System	n		
Oshkosh Public Library		Winnefox Library Sys	tem		
3a. Head Librarian First Name	3b. Head Librarian Last Name	4a. Certification Grade	4b. Certifica	tion Type	5. Certification Expiration Date
Jeffrey	Gilderson-Duwe	Gr 1	Regi	ular	02/28/2015
6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
106 Washington Ave.	106 Washington Ave.	Oshkosh	54901	4985	Winnebago
10. Library Phone Number	11. Fax Number	12. Library E-mail Addre	ess of Director	•	
(920)236-5210	(920)236-5228	gilderson-duwe@oshk	oshpubliclibrar	y.org	
13. Library Website URL		14. No. of Branches	15. No. of Bo Owned	okmobiles	16. No. of Other Publ Service Outlets
www.oshkoshpubliclibrary.org		0	Owned 0		25
17. Does your library operate a books-by-mail program?	 Some public libraries are legally orga cipality joining to operate a library. Is 				
No	No	140-0		Land Norm	ber of Summer Weeks
19a. Winter Hours Open per Wee		19c. Summer Hours Op	en per vveek		ber of Summer vveeks
69	38		14		
20. Square Footage of Public Lit	orary 21. Did your library or a branch	move to a new facility or ex	pand an existi	ng facility d	uring the fiscal year?
 Square Footage of Public Lib 94,500 	orary 21. Did your library or a branch	move to a new facility or ex			
,	No	move to a new facility or ex			
94,500	No			mber	
94,500	No II. LIBRAR		a. Nu	mber	b. Number Added
94,500	No II. LIBRAR		a. Nu	mber Leased	
94,500 1. Books in Print Non-periodical	No II. LIBRAR		a. Nu	mber Leased 240,137	b. Number Added
94,500 1. Books in Print Non-periodica 2. Electronic Books E-books	II. LIBRAR		a. Nu	mber Leased 240,137 69,055	b. Number Added
94,500 1. Books in Print Non-periodica 2. Electronic Books E-books 3. Audio Materials	II. LIBRAR		a. Nu	mber Leased 240,137 69,055 30,607	b. Number Added
1. Books in Print Non-periodica 2. Electronic Books E-books 3. Audio Materials 4. Electronic Audio Materials D	II. LIBRAR		a. Nu	mber Leased 240,137 69,055 30,607 21,298	b. Number Added
1. Books in Print Non-periodica 2. Electronic Books E-books 3. Audio Materials 4. Electronic Audio Materials D 5. Video Materials	II. LIBRAR		a. Nu	mber Leased 240,137 69,055 30,607 21,298 17,735	b. Number Added
1. Books in Print Non-periodical 2. Electronic Books E-books 3. Audio Materials 4. Electronic Audio Materials D 5. Video Materials 6. Electronic Video Materials D	II. LIBRAR		a. Nu	mber Leased 240,137 69,055 30,607 21,298 17,735	b. Number Added
1. Books in Print Non-periodica 2. Electronic Books E-books 3. Audio Materials 4. Electronic Audio Materials D 5. Video Materials 6. Electronic Video Materials D 7. Other Materials Owned Description	II. LIBRAR' I printed publications ownloadable ownloadable cribe co Games		a. Nu	mber Leased 240,137 69,055 30,607 21,298 17,735	b. Number Added
1. Books in Print Non-periodical 2. Electronic Books E-books 3. Audio Materials 4. Electronic Audio Materials D 5. Video Materials 6. Electronic Video Materials D 7. Other Materials Owned Desc	II. LIBRAR' I printed publications ownloadable ownloadable cribe co Games r Leased		a. Nu	mber Leased 240,137 69,055 30,607 21,298 17,735 322	b. Number Added

		15 ye-	4		III. LIBRA	RY SERVIC	ES					
1. Circulation Transactions					2. Interlibrary Loans							
a. Total Circ	culation	b. Ch	ildren's	Materials		a. Items Loaned Provided to			rided to	b. Items Received Received from		
989,294		35	0,166			89,328				85,062		
3. Number of	Registered Users				4. Refe	rence Trans	sactions		5.	Library Visits	****	
a. Resident		: :	c. TOT	AL	a. M	ethod	b. Annua	l Co		a. Method	b. Annual Count	
27,025	8,447	İ	35,4	72		Actual Coun	200,12	5		Actual Count	381,237	
	olic Internet Compute	re L		7a. Numbe			<u> </u>	_	7b. Numi		<u> </u>	
a. Method	b. Annual			7a. Numbe	I OI LICEIIS	eu Dalabas	e Sessions			per of Locally-Crea		
	al Count 67,804	Count		19,390					14,78	0		
7c. Uses of E-	Books by Users of Yo	our Libr	ary	7d. Uses of	f E-Audio b	y Users of `	Your Library		7e. Uses	of E-Video by Use	rs of Your Library	
27,438				9,093					5			
8. Programs a	nd Program Attendar	ice Anr	nual Co	unt					9.	Number of Public L	Jse Computers	
	a. Children (0-11)	b. Yo	ung Ad	lult (12-18)	c. Other	(all ages)	d. TO	TAL		a. Total	b. Internet Access	
Number of												
Programs	377			29		74			480	32	30	
Total												
Attendance	13,341			174		877		14	,392			
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7			100	IV	. LIBRAR	Y GOVERN	ANCE					
1. Library Boa	rd Members. List all I	nembe	rs of th	e library boa	rd as of the	e date of this	s report. List	the	president	first. Indicate vacar	ncies. Report	
changes to	the Division for Libra	ries and	d Techi	nology as the	y occur. V	Vhen reporti	ng such cha	nge.	s, indicate	the departing boar	d members.	
First Name	Last Name		Str	eet Address		Ci	ty		ZIP+4	Ema	il Address	
PRESIDENT												
a. Alex	Hummel	1235 V	Viscons	in Street		Oshkosh		54901		alexhummel1235	5@gmail.com	
b.	Daniel I.	10123	571- :	4 4		Oakleask		٫ ـ	1001	leather @ a shire she		
Kathy	Bermingham	1013 V	wasning	ton Avenue		Oshkosh		54901		kathy@oshkosho	chamber.com	
C.								l				
Lurton	Blassingame	1010 N. Westfield, Unit 153			Oshkosh		54	1904	lurtonb@sbcglob	oal.net		
d.	-											
Donald	Stolley	2111 F	airview	Street		Oshkosh		54	1901	don@stolleystud	lio.com	
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Stan	Mack II	P.O. B	ox 3048			Oshkosh		54903-3048		sfmack@oshkos	n.K12.W1.1S	
f.												
Kim	Molitor	4364 F	Tarbor V	Village Drive		Omro :		54963		kimmolitor@gmail.com		
g.								Г				
Evelyn Jean	Minniear	1128 V	Vashino	ton Avenue		Oshkosh		54901		dminniear@hotm	nail.com	
		V		,	Oblikobii		1 3 . , 3 .					
h.			_					١.				
Bill	Wingren	1021 E	Evans St	treet		Oshkosh		54	4901 	billwingren@ne	w.rr.com	
i.												
Christine	Melms-Simon	3414 Eichstadt Road			Oshkosh		54901		cmelmssimon@	thepaine.org		
								\vdash				
j. VACANT												
								_				
k.												
I.												
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	ary Board Members											
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X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees may report all staff under 1a. Libraries with more than 15 employees, list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel in 1a. and all other positions in 1b.

a. Employees Holding the Title of Librarian. Indicate advanced degrees in Type of Staff.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	\$109,254	40.00				
Head of Information and Reference	MLS (ALA)	\$69,777	40.00				
Head of Technical Services	MLS (ALA)	\$63,248	40.00				
Head of Children's & Family Outre	MLS (ALA)	\$58,887	40.00				
Head of 1st Floor Public Services	MLS (ALA)	\$63,762	40.00				
Assistant Director	MLS (ALA)	\$77,039	40.00				
	Other						
Librarian	MLS (ALA)	\$309,702	224.00		18 (F. 18)	10 Mg (5.11)	

b. Other Paid Staff See instructions

b. Other Paid Staff See Instruc	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours Worked per Week
Head of Library Development	Other	\$61,732	40.00	Page	Other	\$129,552	187.00
Circulation Supervisor	Other	\$53,584	40.00	Maintenance Engineer	Other	\$46,970	40.00
Coordinator of Volunteers	Other	\$36,160	30.00	Custodian	Other	\$17,734	20.00
Library Assistant II	Other	\$572,487	560.00				
Library Assistant I	Other	\$41,234	48.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian

Master's Degree from an ALA
Accredited Program (FTE)

11.60

Other Persons Holding the Title of Librarian (FTE)

Subtotal 2a

b. All Other Paid Staff (FTE) Include maintenance, plant operations, and security 24.12

c. Total Library Staff (FTE)

35.72

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

Of the total circulation reported for your library from Section III, item 1, what was the total circulation to nonresidents See instructions for definition of nonresident 219,221

Divide nonresident circulation among the following categories. The total for 2 through 6 below should equal the number reported in question 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County	21,189	159,573	180,762
Circulation to Nonresidents Living in Another County in Your System	13,315	10,606	23,921
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System	4,358	3,969	8,327

5. Circulation to All Other Wisconsin Residents

6. Circulation to Persons from Out of the State

5,734

40 362

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XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

	XV. CERTIFICATION	
I CERTIFY THAT, to the best of my knowledge, the infilibrary board has reviewed and approved this report.	ormation provided in this annual report a	nd any attachments are true and accurate and the
President, Library Board of Trustees Signature	Name of President Print or type	Date Signed
>		
Library Director / Head Librarian Signature	Name of Director / Head Librari	an Print or type Date Signed
>		

Date Signed

Name of President Print or type

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President, Library Board of Trustees Signature

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COMMENTS

Exhibit A p.10

SUMMARY OF TRUST FUNDS AS OF DECEMBER 31, 2013

TRUST	CORPUS	DATE ESTABLISHED	PURPOSE	DEPARTMENT	PAGE
ARPS, Edmund J. & Melitta Ann Trust	38,448.50	22-Mar-91	FOR LIBRARY PURPOSES	LIBRARY	1
BEHNCKE, Ethel J. Memorial Library Trust	131,244.82	24-Feb-86	INCOME FROM THE CORPUS INVESTMENTS TO BE USED FOR LIBRARY PURPOSES UNDER THE AUTHORIZATION OF THE LIBRARY BOARD.	LIBRARY	3
BEHNCKE, Ethel J. Memorial Museum Trust	131,244.84	24-Feb-86	INCOME FROM THE CORPUS INVESTMENTS TO BE USED FOR MUSEUM PURPOSES UNDER THE AUTHORIZATION OF THE MUSEUM BOARD.	MUSEUM	5
BRAY, William E. Museum Trust	11,538.46	17-Jul-86	TO BE USED FOR MUSEUM PURPOSES UNDER THE AUTHORIZATION OF THE MUSEUM BOARD.	MUSEUM	7
CEMETERY Trust	. N/A		PERPETUAL CARE OF CEMETERY	CEMETERY	9
CHOATE, Leander Trust	25,000.00	1931	INCOME TO BE USED TO PURCHASES REFERENCE. BOOKS ON GENERAL SUBJECTS FOR PUBLIC LIBRARY. INCOME TURNED OVER TO LIBRARY.	LIBRARY	15
CLUTE, Harvey C. Trust	500.00	28-Aug-79	FOR FLOWERS ON GRAVE SITE EVERY MAY 15TH.	CEMETERY	17
DATES, Amy Library Trust	38,232.88	27-Apr-78	TO BE USED FOR LIBRARY PURPOSES WHEN VALUE. OF TRUST REACHES 50,000.	LIBRARY	· 19
DREXLER, Majorie Library Trust	1,131,301.71	15-Dec-11	INCOME FROM THE CORPUS INVESTMENTS TO BE USED FOR LIBRARY PURPOSES UNDER THE AUTHORIZATION OF THE LIBRARY BOARD.	LIBRARY	21
DUROW, Frederick S. & Marion H. Durow Trust	2,900,756.44	06-Jun-03	FOR ACQUISITION AND MAINTENANCE OF GLASS AND CERAMIC WARE BY PUBLIC MUSEUM	MUSEUM	23
FIREMEN'S Pension Fund	N/A		FOR RETIRED FIREMEN'S PENSIONS	PENSIONS	25
FISK - GALLUP Memorial Trust	75,000.00	04-Jun-28	INCOME USED FOR TREATMENT, HEALING, CARE & AID OF THE SICK, AFFLICTED & DISABLED - CORPUS AT U S BANK	HEALTH	27
GOULD, Emma J. Trust	200.00	01-Oct-23	TO BE USED BY PARK BOARD TO PROVIDE RUNNER- UP PRIZE IN YEARLY "JIM GOULD CHALLENGE CUP"	PARKS	29
GRUENWALD, Arthur Trust	500.0	05-Feb-63	TO PURCHASES BOOKS RELATED TO THE PROGRESSIVE MOVEMENT IN POLITICS.	LIBRARY	31
GRUETZMACHER, Alfred F. Trust	5,000.0	26-Nov-84	FOR LIBRARY PURPOSES	LIBRARY	33
HARRIS, Abbey S. Library Trust		21-May-1891	FOR LIBRARY PURPOSES - ALL INCOME CREDITED TO LIBRARY REVENUE.	LIBRARY	35
HEYMAN Trust	1,000.0	0	MAINTENANCE OF CEM. VAULT ON LOT 1, BLK 117.	CEMETERY	39

Exhibit A p.11

SUMMARY OF TRUST FUNDS AS OF DECEMBER 31, 2013

TRUST	CORPUS	DATE ESTABLISHED	PURPOSE	DEPARTMENT	PAGE
-IICKS, John Trust	25,000,00	1934	PURCHASE AND ERECTION OF STATUES, BUSTS AND MONUMENTS; BOOKS, PICTURES, ART FOR SCHOOLS.	LIBRARY	41
HILTON, George Library & Museum Trust	7,147.96	04-Dec-44	SUPPORT & MAINTAIN PUBLIC LIBRARY & MUSEUM	LIBRARY/MUSEUM	43
HILTON, George Special Library Trust	2,000.00	20-Dec-43	PURCHASE OF BIOGRAPHIES OF MEN AND WOMEN	LIBRARY	45
HILTON, George III Trust	23,388.61	09-Mar-81	SUPPORT AND MAINTENANCE OF LIBRARY	LIBRARY	47
HOXTEL, Herman Library Trust	8,500.00		FOR LIBRARY TO PURCHASE CASSETTES OSHKOSH FOUNDATION ADMINISTERING TRUST	LIBRARY	49
HUHN, Sophie Trust	4,356.87	14-Dec-84	PURCHASE FOOD AND SHELTER FOR ANIMALS CARED FOR BY THE CITY	ANIMAL SHELTER	51
HUME, R. J. Trust	200.00	13-Nov-26	CARE AND UPKEEP OF CEMETERY LOT	CEMETERY	53
JAMES, Charlotte Trust	3,100.00	Antonia de la compansión de la compansió	CORPUS WITH OSHKOSH FOUNDATION. INCOME TO BE USED FOR BOOKS.	LIBRARY	55
KELSH, Elleen D. & William E. Library Memorial Trust	965.00	07-Feb-80	FOR LIBRARY MEMORIAL	LIBRARY	57
KENNY, Genevieve Library Trust	6,045.00	* 10-Nov-97	ANNUAL INCOME TO BE USED FOR ENHANCEMENT OR IMPROVEMENT OF LIBRARY SERVICES AND COLLECTIONS	LIBRARY	59
KIMBERLY, Henry Rotary Trust	NA	1988	FOR LIBRARY PURPOSES	LIBRARY	61
KITZ, Lona & Edward G. Museum Trust	5,128.39	08-Jul-98	PROVIDE FOR PROJECTS ASSOCIATED WITH THE APOSTLES CLOCK	MUSEUM	63
KITZ, Richard - Director's Trust	100,000.00	29-Sep-05	FOR MUSEUM PURPOSES	MUSEUM	65
KITZMAN, Hazel Memorial Trust	78,802.63	30-Sep-10	FOR LIBRARY PURPOSES	LIBRARY	67
LEHNIGK, Marie Library Trust	4,202.98	13-Sep-82	FOR LIBRARY PURPOSES	LIBRARY	69
LIBRARY Memorial Trust		01-Jun-74	FOR LIBRARY PURPOSES	LIBRARY	7
MALNAR, Mary Children's Program Trust	10,000.00	25-Jan-07	INCOME FOR ANNUAL LIBRARY PROGRAM FOR CHILDREN	LIBRARY	7:
MAXWELL-CRAWFORD Trust	1,000.00	06-Jan-20	FLOWERS AND PERPETUAL CARE OF CEMETERY LOTS.	CEMETERY	7
MUSEUM Endowment Trust	19,797.4	7 11-May-01	ORIG ESTABLISHED VIA DONATION FROM DR. MAROHN FOR MUSEUM PURPOSES	MUSEUM	7:
NICHOLS, John V. Digital Library Trust	50,000.0	0 26-Jan-06	TO COLLECT, STORE AND MAKE AVAILABLE DIGITAL INFORMATION	LIBRARY	8
PINE, Joseph S. Library Memorial Trust	NA NA		CORPUS WITH OSHKOSH FOUNDATION. INCOME FOR LIBRARY PURPOSES	LIBRARY	8

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Exhibit A p.12

SUMMARY OF TRUST FUNDS AS OF DECEMBER 31, 2013

TRUST	CORPUS	DATE ESTABLISHED	PURPOSE	DEPARTMENT	PAGE
PITTEL, Emilie Trust	150.00	: .	FOR FLOWERS ON THE EAST HALF OF CEMETERY LOT 13, BLK 54	CEMETERY	85
POLICE Pension Fund	N/A		FOR RETIRED POLICEMEN'S PENSIONS	PENSIONS	87
RASMUSSEN, Elizabeth J. Memorial Trust	75,600.00	30-Apr-09	INCOME FOR LIBRARY PURPOSES	LIBRARY	89
RASMUSSEN, Mabel E. Library Trust	15,000.00	02-May-70	PURCHASE OF GENEALOGICAL MATERIALS	LIBRARY	91
ROBERTS, John Francis Trust	150.00		FOR MAINTENANCE OF MONUMENTS ON SOUTH HALF OF LOT 1, BLK 47, AND E. HALF LOT 3, BLK 83	CEMETERY	93
ROJAHN, Elizabeth J. Memorial Trust	69,687.00	22-Dec-05	FOR LIBRARY PURPOSES	LIBRARY	95
ROJAHN, Frank Mace Memorial Trust	69,687.00	22-Dec-05	FOR LIBRARY PURPOSES	LIBRARY	97
ROJAHN, Frank & Anna Library Trust	5,000.00	02-Jul-97	TO PURCHASE AND CIRCULATE BOOKS ON TAPE, BOOKS OR REFERENCE MATERIALS	LIBRARY	99
RYAN, James S. Memorial Trust	90,467.50	22-Feb-07	NCOME FOR LIBRARY PURPOSES	LIBRARY	101
SARAU, Louise Trust	300.00)	CARE AND UPKEEP OF CEMETERY LOT	CEMETERY	103
STANHILBER, Julia L. Library & Parks Trust	258,129.76	17-Oct-40	BENEFIT LIBRARY AND MAINTENANCE AND BEAUTIFYING OF PARKS	LIBRARY/ PARKS	105
STANHILBER, Julia L. Parks Trust	2,110.68	3 1940	BEAUTIFYING AND MAINTAINING PARKS	PARKS	111
ZELLMER, Marguerite E. Trust	17,507.00	03-Oct-73	PURCHASE BOOKS FOR LIBRARY	LIBRARY	113
ZELLMER, Steven J. Trust	50,000.0	0: 07-Feb-96	PURCHASE GENEALOGY MATERIALS FOR GERMAN / SPEAKING PEOPLES:	LIBRARY	115

Tara J. Wendt	Notary Public, Winnebago County, Wisconsin My commission expires:
•••	
Tara J. Wendt, being duly sworn on oath, deposes and says that she is the Assistant Finance Director of the City of Oshkosh; that the following rust reports are true and correct as she verily believes.	Subscribed and sworn to before me this day of, 2014.
County of Winnebago)	
State of Wisconsin) SS	